

Self-Evaluation, Audit and Risk Committee

Terms of Reference

The Self-Evaluation, Audit and Risk Committee is responsible for assuring the Governing Body that management is exercising full and effective control and that risk management is an embedded and effective process across the school. More specifically, the Committee is expected to undertake the following:

Examination Results and Analysis

- Receive an annual report from the Headteacher on the performance of students in Year 11 and 13 in national qualifications.
- Monitor the performance of students in relation to school targets, external predictive data and national performance tables and measures.
- Review and challenge where necessary the actions and judgements of management in relation to the analysis of past, current and predictive data on student outcomes and progress.

Quality of provision

- Receive reports from Curriculum Team Leaders and the leaders of other teams in the school as a result of self-evaluation exercises as described in the school's Self Evaluation policy.
- Monitor the implementation of the Self Evaluation policy, including the use of external benchmarking or expertise where appropriate.
- Review and challenge where necessary the actions and judgements of management in relation to the outcomes of the self-evaluation exercises.

Key Performance indicators and Corporate Risk

- Initially, to support the Headteacher in the development of Key Performance Indicators for all aspects of the school's work, and the establishment of a risk register, for recommendation to the Governing Body.
- Subsequently, to receive at each meeting an updated copy of the risk register and report on progress towards KPIs (both of these documents will also be presented at each meeting of the Finance Committee).

Membership

The membership of this committee may include persons who are not Governors, provided that a majority of members shall be Governors. The Governors may determine that some or all of the members of the committee who are not Governors shall be entitled to vote in any proceedings of the committee. No vote on any matter shall be taken at a meeting of this committee unless the majority of members of the committee present are Governors.

Quorum: is **three** governors present.

Reporting

The Self-Evaluation, Audit and Risk Committee shall report to the Governing Body at each meeting provided the committee has met prior to that meeting. The minutes of meetings of the Committee, and papers presented and considered at the meetings, will form part of the school's self-evaluation evidence for use in internal review, external audit and Ofsted inspection as appropriate. Under "reporting" The local SEAR committee is also required to report to the Trust SEAR committee at regular intervals.

Authority

The Committee is authorised by the Governing Body to seek any information that it requires from any employee. All employees are expected to cooperate with any request made by the Committee. The Committee is also authorised by the Trust to obtain external independent professional advice.

Approved by the Governing Body on 27 September 2018.