




THE  
LONG EATON  
SCHOOL

# HOMework POLICY

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<b>Signed:</b>	
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<b>To be Reviewed By:</b>	Mr T Worn

## **Rationale**

Homework enhances student learning, improves achievement, develops students' study skills, and as such is an integral part of the curriculum. It requires careful planning and integration into the scheme of work of each curriculum area. It is vitally important in raising student achievement and aids students in a number of ways:

- It aids learning and speeds up progress
- It consolidates and reinforces knowledge and understanding gained in lessons
- It develops and promotes independence, planning and self-discipline
- It gives students access to a range of resources which are not always available in lessons
- It encourages students to take ownership and responsibility for their learning

Homework is a compulsory element of the courses of study at The Long Eaton School. It is expected that in all homework students strive for excellence, present it well and hand it in on time. All homework must be recorded in the student planner and checks will be made to ensure that homework is being set on a regular basis and completed on time. Tasks may take a variety of forms including reading and research as well as written assignments.

## **Rewards**

Students should be rewarded for the completion of 'outstanding' homework that is deemed to have gone above and beyond the expected. These rewards may take many different forms but may include the following:

- Written and verbal praise
- Achievement points via Class Charts
- Communication home (phone calls, postcards, messages in the planner etc)
- Recognition in subject reward schemes
- Public display of high quality work
- Acknowledgement through assemblies
- Contribution towards rewards trips and events

## **Support for Students**

Students should ask for support if they require it before the homework deadline day and there will be a number of ways in which they can get support with their homework. The school also provides times and places for students to complete their homework:

- Subject clinics (after school)
- Library (lunchtimes and after school)
- Homework club (lunchtimes)
- 1-2-1 time with the teacher (academic support)
- Help via email

## **Failure to complete homework or inadequate homework**

Failure to complete homework or submission of inadequate homework may result in sanctions.

## **Communication**

Communication of set homework is crucial. All homework should be set via Class Charts to ensure that it is seen by students, parents and other teachers alike. Each piece of set homework should be given with a clear due date which is communicated on Class Charts. This includes non-electronic pieces of homework.

The expected amount of homework (see organising homework) gives a clear indication of the homework expectations for each evening. Parents are empowered to check the setting and completion of homework by signing student's planners and by logging into Class Charts. Parents are encouraged to approach the relevant Achievement Leader/Head of Year with concerns regarding homework. Staff concerns about the non-completion of homework should be shared with parents at the earliest opportunity.

## **Homework Responsibilities**

### **The role of the student**

1. To listen to homework instructions in class.
2. To copy down instructions for the task and deadline date into the planner.
3. To ensure that homework is completed and handed in to meet the deadline.
4. To strive for excellence in their work
5. To clearly label and date homework in their books
6. To inform the class teacher of any difficulties.

### **The role of the parent**

1. To check the planner/Class Charts regularly and monitor the homework given
2. To ensure that students have a quiet place to work so that they can focus on their homework
3. Provide help and support where possible
4. To raise any concerns with the appropriate member of staff

### **The role of the Form Tutor**

1. To see that homework is being set and recorded when checking the planner and Class Charts
2. To check that the planner is being signed by the parent/guardian.
3. To communicate concerns with parents/guardians.

### **The role of the Achievement Leaders/Heads of Year**

1. Conduct regular planner samples to ensure that the policy is being followed
2. To intervene with students who fail to complete homework to an appropriate standard in more than one lesson
3. To communicate concerns with parents/guardians.

### **The role of the Class Teacher**

1. Set appropriate homework matched to the needs of the learner in accordance with school policy and log it on Class Charts.
2. Provide the task and clear instructions on how to complete it.
3. Set deadlines for completed work and ensure that they are met.
4. Provide feedback on all homework promptly in line with the assessment policy.
5. Provide help and support where applicable.
6. Inform the parents/CTL/Tutor/Achievement Leader as appropriate, if problems arise.

### **The role of the CTL**

1. To ensure that all staff are adhering to the homework policy.
2. Conduct regular work samples to ensure that the policy is being followed
3. To monitor the setting of homework on Class Charts
4. Ensure that homework set has an appropriate level of challenge and is appropriate to each individual student
5. To communicate concerns with parents/guardians.

### **Organising Homework**

All homework is compulsory and should be set regularly. Staff normally give up to a week to complete homework tasks although this can fluctuate.

Each student is issued with a planner where notes can be made on each homework. All homework must be written in the planner with details of the homework and the date set for completion. All homework will also be set on Class Charts by the teacher.

In order to develop study routines an increasing scale of homework will be set as follows:-

#### **Per Evening:**

KS3 (Years 7 & 8) – a recommendation of up to 1 hour a night

KS4 (Years 9, 10 & 11) a recommendation of up to 2 hours a night

N.B. Students should be independently revising and this should contribute towards the 1-2 hours a night recommendation

### **16+ Homework Tracking Guidelines**

- Student work is identified clearly as homework and class work
- Homework is set every week and equates to 2-3 hrs of appropriate work per week, per subject
- It is expected that students will record Homework.
- Submitted homework and classwork is marked and graded with diagnostic feedback, and returned to students within 1 week of submission
- Events of non-completion of homework and classwork are recorded upon SIMS
- Communication is made early with parents to address any identified trends and patterns regarding homework, coursework or assessment non-completion. Communication is recorded on SIMS