



**THE
LONG EATON
SCHOOL**

HOMEWORK

Statement of Practice

Date Drafted:	November 2020
Date Approved by Governors:	3 December 2020
Review Frequency:	Annually
To be Reviewed By:	Mrs M Warden

Rationale

Homework enhances student learning, improves achievement, develops students' study skills, and as such is an integral part of the curriculum. It requires careful planning and integration into the scheme of work of each curriculum area. It is vitally important in raising student achievement and aids students in a number of ways:

- It aids learning and speeds up progress
- It consolidates and reinforces knowledge and understanding gained in lessons
- It develops and promotes independence, planning and self-discipline
- It gives students access to a range of resources which are not always available in lessons
- It encourages students to take ownership and responsibility for their learning

Homework is a compulsory element of the courses of study at The Long Eaton School. It is expected that in all homework students strive for excellence, present it well and hand it in on time. All homework must be recorded in the student planner and checks will be made to ensure that homework is being set on a regular basis and completed on time.

Homework at TLES

All students from Years 7 – 11 are issued with a Knowledge Organiser each half term. This captures all the key facts students need to be able to recall, in order to access lesson content. Each subject has a designated page, which will be an invaluable revision resource as they collect them each half term. The Knowledge Organiser does not capture everything covered in lessons, but outlines the key information that students need to remember.

Self quizzing from the Knowledge Organiser will form the first part of every homework for students. Sometimes a second part will be set which will be a further task applying the information from the Knowledge Organiser. This will take various forms depending on the subject, but may include homework to be completed online or in their books.

Homework Timetable

All students from Years 7 – 11 are issued with a homework timetable. This is split into two subjects each evening, with half an hour spent on each subject. This is a minimum requirement, and some students may wish to take advantage of the optional extension tasks provided by the teacher.

The homework timetable enables the subjects to be spread out over the week to help with organisation. The homework will be set in lessons each week where students will be given explicit instructions about how to complete their work. The instructions may vary from subject to subject. Teachers may also supplement the Knowledge Organiser homework with an online activity that should also be completed in the time given.

Students should complete their homework on the day stated on the timetable, which is not necessarily the day it has been set.

The homework timetable can be found on Page 3 of the Knowledge Organiser.

Using the Knowledge Organiser

Students carry their Knowledge Organiser in a plastic wallet to protect it from damage. It should be brought to school every day, along with the work book in which they complete their homework. The students receive a new Knowledge Organiser every half term. They should keep all old Knowledge Organisers safe for revision purposes. To get the most out of the Knowledge Organiser, sections should be learnt and then self-tested in the workbook. Teachers will give explicit strategies for doing this. Work should always be checked and corrected by the students themselves.

Homework Responsibilities

The Role of the Student

1. To listen to homework instructions in class.
2. To copy down instructions for the task and deadline date into the planner.
3. To ensure that homework is completed and handed in to meet the deadline.
4. To strive for excellence in their work.
5. To clearly label and date homework in their books.
6. To inform the class teacher of any difficulties.

The Role of the Parent

1. To check the homework timetable and if possible, have a copy somewhere visible in the house.
2. To help organise time if students have a club or family event, by allocating time on an alternative evening prior to the deadline.
3. Set a time early each evening for homework.
4. Provide somewhere quiet with no distractions (TV/phone/Xbox, etc) to work. The space should preferably have a desk or table to work at.
5. Show interest in their work by asking to see what they have done. Offer to test them with their key words and facts.
6. Communicate any concerns with the class teacher.

The Role of the Achievement Leader/Heads of Year

1. Conduct regular planner samples to ensure that the policy is being followed.
2. To intervene with students who fail to complete homework to an appropriate standard in more than one lesson.
3. To communicate concerns with parents/carers.

The Role of the Class Teacher

1. Set appropriate homework matched to the needs of the learner in accordance with school policy and log it on Class Charts.
2. Provide the task and clear instructions on how to complete it.
3. Set deadlines in line with the homework timetable for completed work and ensure that they are met.
4. Provide help and support where applicable.
5. To communicate concerns with parents/carers.

The Role of the CTL

1. To ensure that all staff are adhering to the homework policy.
2. Conduct regular work samples to ensure that the policy is being followed.
3. To monitor the setting of homework on Class Charts.
4. Ensure that homework set has an appropriate level of challenge and is appropriate to each individual student.
5. To communicate concerns with parents/carers.

Failure to Complete Homework or Inadequate Homework

Parents will be informed via email if a student has not completed their homework. Repeated failure to complete homework or submission of inadequate homework may result in sanctions.

16+ Homework Tracking Guidelines

- Student work is identified clearly as homework and class work.
- Homework is set every week and equates to 2-3 hrs of appropriate work per week, per subject.
- It is expected that students will record homework.
- Submitted homework and classwork is marked and graded with diagnostic feedback, and returned to students within 1 week of submission.
- Events of non-completion of homework and classwork are recorded on SIMS.
- Communication is made early with parents to address any identified trends and patterns regarding homework, coursework or assessment non-completion. Communication is recorded on SIMS.