

PROVIDER ACCESS Statement of Practice

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| Date Drafted: | September 2019 |
| Date Approved by Governors: | 01/10/2019 |
| Review Frequency: | Annually |
| To be Reviewed By: | Miss K Gould |

Introduction

This policy sets out the School's arrangements for managing the access of providers to students at the school, for the purpose of giving information about the provider's education or training offer. This complies with the School's legal obligations under Section 42B of the Education Act 1997.

Student Entitlement:

All students in years 8-13 are entitled to:

- find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- understand how to make applications for the full range of academic and technical courses.

Management of Provider Access Requests

Procedure:

A provider wishing to request access should contact: *Karen Gould Assistant Headteacher/Careers Lead*
Telephone: 01159 732438, Email: info@longeaton.derbyshire.sch.uk

Opportunities for Access:

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers. For example:

| | Autumn Term | Spring Term | Summer Term |
|----------------|---|--|---|
| Year 7 | Life Skills – assembly and tutor group opportunities | Life Skills – assembly and tutor group opportunities | Life Skills – assembly and tutor group opportunities |
| Year 8 | | Life Skills – assembly and tutor group opportunities | Life Skills – assembly and tutor group opportunities |
| Year 9 | Careers Fair Event for University Technical Colleges | KS4 options event Life Skills – assembly and tutor group opportunities | Life Skills – assembly and tutor group opportunities |
| Year 10 | Careers Fair Life Skills – work experience preparation | Life Skills – assembly and tutor group opportunities | Life skills – assembly and tutor group opportunities |
| Year 11 | GCSE results day Careers Fair Life Skills – assembly on opportunities at 16 | Post-16 evening Post-16 taster sessions Life Skills – assembly and tutor group opportunities | |
| Year 12 | Carers Fair Post-18 assembly - apprenticeships | Small group sessions: future education, training and employment options | Small group sessions: future education, training and employment options |

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| Year 13 | A Level results day Careers Fair Workshops – HE and Higher applications | Life Skills – assembly and tutor group opportunities | |
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Please speak to our Careers Leader to identify the most suitable opportunity for you.

Premises and Facilities:

The School will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The School will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all students at lunch and break times.