

Our Ref: LN/HW
9th May 2023

Dear Parents & Carers,

The GCSE exams start from 15 May; this letter outlines some of the key information for parents and students to guide them through the exam period. Information shared at the parents' information evening, along with the 'Information for Candidates' published by the Joint Council for Qualifications can be found attached.

Arrangements from 15th May 2023.

Students will be expected to remain in school full time. This will allow student access to expert teachers to help them to prepare. We will be making some timetable adjustments during examinations to ensure that, where possible, students receive bespoke pre-exam preparation immediately preceding their exams.

For morning exams, students should go straight to their pre-exam warmup for 08:20 without attending registration; they will be registered within the pre exam warmup (locations will be communicated to students). For afternoon exams, students will have an early lunch at 12.20 in the dining hub, where possible this will be attended by subject staff to offer support.

It is compulsory that all students attend pre-exam warmup sessions and are on time. Registers will be taken at these sessions and parents will be contacted if a student is absent. Any missed or lateness to exams may result in fees being charged to the school. These fees may then be passed on to parents or carers of students who fail to attend their scheduled exams.

We strongly encourage you to speak with your child about the importance of attending their exams and being on time, as the consequences of missing these exams can be significant. Not only can it result in additional costs for parents, but it can also impact your child's future academic and career prospects.

Uniform

Students must wear full and correct school uniform to all their exams.

Conduct During Exams

Students must come to exams fully equipped (Black biros, pencil, clear ruler, eraser, pencil sharpener, calculator (where permitted), highlighters, clear pencil case).

In exams students must:

- Follow all instructions from the invigilators

In exams students must not:

- Communicate in any way with any other students
- Have a phone on their person
- Wear a watch
- Have paper or any other items in pockets

Advice for Exam Days

Following the tips below will help students to feel more in control and less anxious on exam days.

- Get to bed at a sensible time, no later than 11pm. Late night revision is often counter-productive, students need sleep to re-set and be alert for exams
- Ensure you eat breakfast. Your brain needs energy to function properly, however consuming energy drinks prior to exams is not advisable.
- Do not try to cram the whole syllabus just prior to the exam. Look at a couple of key pieces of information and remind yourself of the structure of the exam.

I would like to take this opportunity to wish all of our students the very best for the exam season, and thank parents for their ongoing support.

Yours Faithfully
The Long Eaton School

Mrs L Nicholls

Mrs L Nicholls
Assistant Principal (Attainment and Progress)