

Admission Arrangements 2024/25

Introduction

This document sets out the admission arrangements for The Long Eaton School.

Archway Learning Trust (hereafter referred to as the Trust), which is its own admission authority, has responsibility to ensure that the admission arrangements complies with the School Admissions Code and School Admissions Appeal Code, and is implemented objectively and fairly.

Admission number(s)

The Long Eaton School has an admission number of **210** for entry in year 7.

The School will accordingly admit this number of pupils if there are sufficient applications. Where fewer applicants than the admission number are received, all those who have applied will be offered a place at the school.

Children with Education and Healthcare Plans naming the school will also be admitted. The school's response to Education and Healthcare Plans which name the school's Enhanced Resource for students with ASD will be made in accordance with the criteria published in Appendix 1.

Application Process (How to apply)

Admission to The Long Eaton School is carried out as part of the home authority's coordinated admission arrangements.

If you live in Derbyshire County and you are applying for a secondary school place in September 2024 you can apply online by visiting www.derbyshire.gov.uk where you will find information, support and advice and an online application form. You can also call 01629 533190 and make a telephone application.

If you live outside Derbyshire County, you must complete your home authority's application form.

Notification of school allocation will be made by the home local authority on National Offer Day. For September 2024 entry, the National Offer day is **1st March 2024**.

In-year applications

For in-year admissions you should contact Derbyshire County on 01629 533190 or complete an in-year application form available from: www.derbyshire.gov.uk.

Admission of children outside their normal age group

Parents may request that their child is admitted outside their normal age group. To do so parents should include a request with their application, specifying why admission out of normal year group is being requested.

When such a request is made, the Trust will make a decision on the basis of the circumstances of the case and in the best interest of the child concerned, taking into account the views of the Principal /Head teacher and any supporting evidence provided by the parent.

Oversubscription criteria

When The Long Eaton School receives more applications than there are places and the School is oversubscribed, after the admission of pupils with an Education, Health and Care plan (EHCP) naming The Long Eaton School, priority for admission will be given to those who meet the criteria set out below in priority order:

- 1) ¹Looked after children or a children who were previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including children who were previously in state care outside of England and who ceased to be in state care as a result of being adopted.
- 2) Priority will next be given to the ²children residing in the normal area at the time of admission.
- 3) Priority will next be given to children who reside outside the normal area but who have a ³sibling who will be on roll at The Long Eaton School at the date of admission.
- 4) Priority will next be given to children who reside outside the normal area.

In the event of oversubscription within any criteria 2-4 preference will be determined by the nearness of the child's home address to The Long Eaton School (measured by the nearest available route)

Tiebreaker

In the event that the distance measurement is identical to the nearest metre for two or more children and there are insufficient places available for both or all of them, the remaining place/s will be awarded by random allocation using lots drawn by a person independent of the Trust.

Withdrawing an Offer

For admission procedures to be fair, it is important that all the information you provide is accurate. If we find that any information provided by parents is misleading, fraudulent or has changed since the application was submitted, we reserve the right to withdraw any offer of a school place.

Late Applications

The local authority and The Long Eaton School will accept applications received after the deadline date however, these will be dealt with after National offer day alongside any other applications that were made after the closing date of 31st October 2023.

Waiting Lists

The School will operate a waiting list for all year groups where the School receives more applications for places than there are places available. This will be maintained by the School and it will be open to any parent to ask for their child's name to be placed on the waiting list, following an unsuccessful application.

Children's position on the waiting list will be determined solely in accordance with the oversubscription criteria. Where places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria. The waiting list will be reordered in accordance with the oversubscription criteria whenever anyone is added to or leaves the waiting list.

In-Year Admissions:

Applications for in-year admissions should be through Derbyshire County Council. If a place is available and there is no waiting list then a place will be offered to the applicant unless there is prejudice determined.

If more applications are received than there are places available then applications will be refused and will be ranked in accordance with the over subscription criteria for the relevant year. Applications that are refused are entitled to appeal to an independent appeal panel.

Please note the school has different admission numbers for other year groups, which have been determined by the operational capacity of the School for 2024/25. This is reviewed annually.

Year Group	Admission Number
Year 10	*180

Arrangements for appeals panels

All applicants refused a place have the right of appeal to an independent appeal panel constituted and operated in accordance with the School Admission Appeals Code.

Appellants should contact the Clerk to the Appeals Panel, The Long Eaton School, Thoresby Road, Long Eaton, Nottingham, NG10 3NP within **20 school days** of the refusal.

Fair access protocol

The School Admissions Code requires all local authorities to establish in-year fair access protocols to ensure that access to education is secured quickly for children who have no education place, and to ensure that all schools and academies in an area admit their fair share of vulnerable and challenging children and young people. The code requires that all educational settings and academies must participate in their local authority's protocol in order to ensure that unplaced children are offered a place at a suitable educational setting as quickly as possible. This includes admitting children above the published admission number to schools and academies that are already full. The Long Eaton School and the Trust will participate fully in the Derbyshire County Council fair access protocol.

Notes:

1. A looked after or previously looked after child is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions in accordance with section 22(1) of the Children Act 1989 at the time of making an application to a school. A child is regarded as having been in state care outside of England if they were in the care of or were accommodated by a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society. An adoption order is an order under the Adoption Act 1976 (see section 12 adoption orders) and children who were adopted under the Adoption and Children's Act 2002 (see section 46 adoption orders). Child arrangements orders are defined in Section 8 of the Children Act 1989, as amended by Section 12 of the Children and Families Act 2014. Child arrangements orders replace residence orders and any residence order in force prior to 22 April 2014 is deemed to be a child arrangements order. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).

2. Children residing in the normal area are children residing in a defined geographical area, which the School serves. The 'normal area' includes a defined portion of the town of Long Eaton, Sawley and Shardlow. A map of this area is included as Appendix 2. If you want to know which catchment area you live in visit: www.derbyshire.gov.uk where you will find within the Admission Section a 'Normal Area Finder' app.

3. Sibling includes stepchildren that are living in the same household. Stepchildren are defined as children whose biological parent / legal guardian marries a person who is not the child's biological parent.

4. Home Address The child's place of residence is taken to be the parental home, other than in the case of children fostered by local authority, where either the parental address or the foster parent's address may be used. Where a child spends part of the week in different homes, one of which is not a parental address, their place of residence will be taken to be their parent or parents' address. If a child's parents live at separate addresses, where the child permanently spends at least 3 school nights, i.e. Sunday, Monday, Tuesday, Wednesday or Thursday will be taken to be the place of residence, even when the child stays there for all or part of the week.

Evidence that a child's place of residence is permanent may also be sought. Such evidence should demonstrate that a child lived at the address at the time of the application, and will continue to live thereafter the time of admission. Informal arrangements, even between parents, will not be taken into consideration. Proof of residence from the courts regarding parental responsibilities in these matters may be sought.

APPENDIX 1

Enhanced Resource Centre for ASD

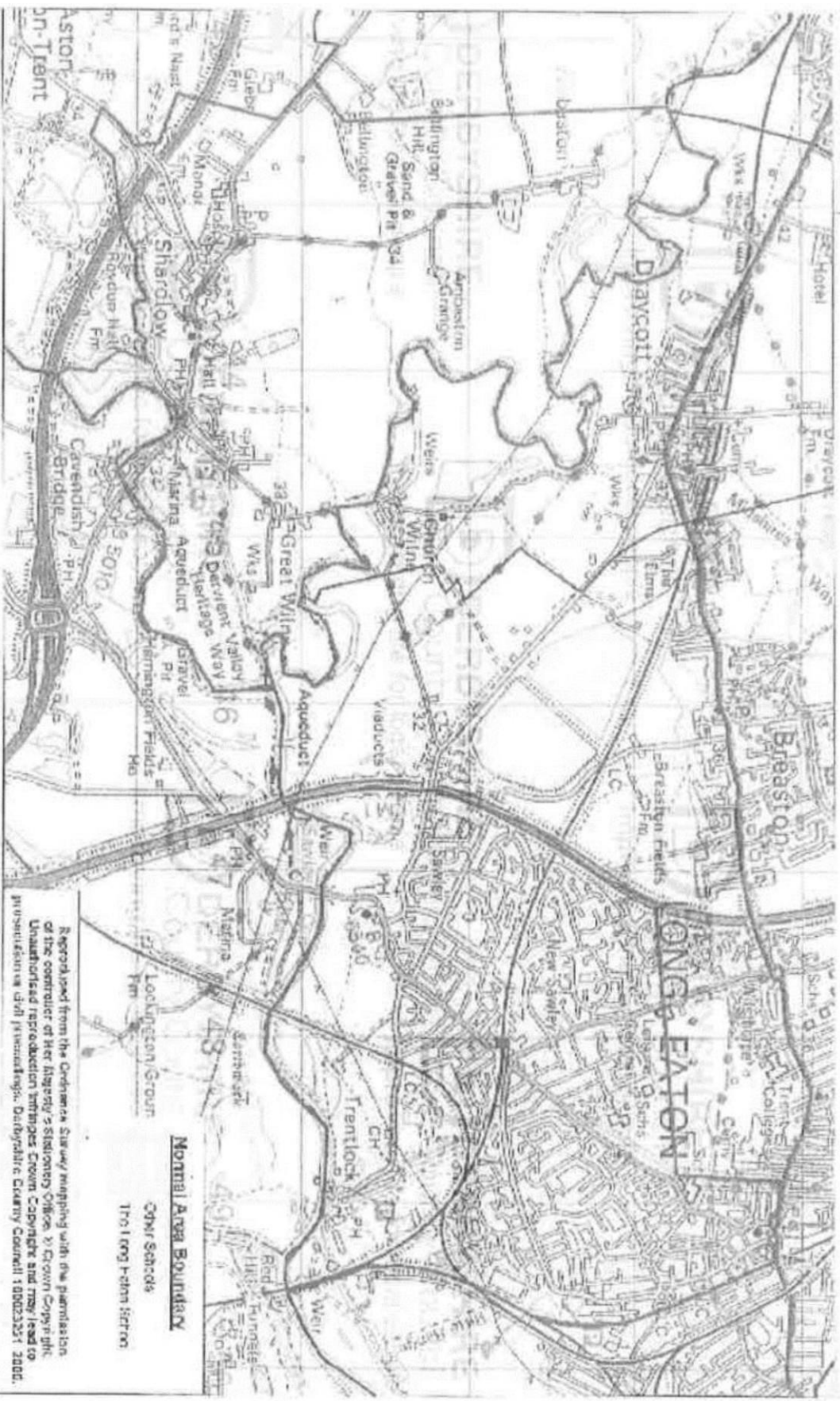
Criteria for response to proposed Education and Healthcare Plan in which the Enhanced Resource Centre for ASD at The Long Eaton School is named as a specific setting.

The Enhanced Resource Centre at The Long Eaton School is a provision designed to cater for students with an identified Autistic Spectrum Disorder (ASD) whose needs require more than supported inclusion in a mainstream classroom, but are not so severe as to require full time special school placement with no possibility of inclusion.

All admissions to the ERC will be through an Education and Healthcare Plan and will be considered in light of a student's individual needs. However when considering the suitability of the ERC to meet a student's needs, the following criteria will be taken into account. Usually a student will need to meet all of criteria 1-7 and at least one of criteria 8-13.

1. Aged between 11 and 15 on September 1st in the academic year of admission.
2. Has an Education and Healthcare Plan.
3. Has been diagnosed as ASD (by a psychologist or doctor).
4. Cognitive ability levels that allow the student to access the mainstream curriculum at Key Stage 3 and 4.
5. The ability to respond to ordinary communication systems.
6. Patterns of behaviour that show evidence of social awareness (for example, without instances of uncontrolled pica, overt sexual behavior or obsessional behaviour that disables learning).
7. Patterns of behaviour that do not result in a need for restraint or restrictive premises.
8. The student regularly exhibits anxiety levels such that they become too upset to cope in a mainstream classroom and need a safe place to recover. This could include, for example, being upset by class laughter or high levels of ambient noise such that even when supported by a Teaching Assistant they regularly have to leave the classroom.
9. Specific, but not general, areas of difficulty that fall below the level usual in a mainstream school. For example, normal ability, but comprehension skills such that tuition or supported tuition in a mainstream classroom still presents significant conceptual difficulties that inhibit progress.
10. Inability to cope with certain curricular areas such that the student cannot remain in the room, despite support. This could include, for example, music because of the high levels of noise or drama because of the lack of structure.
11. The requirement for a curriculum taught in a different way, such as the requirement for additional teaching within the ERC from mainstream teachers in special subject areas to augment classroom tuition.
12. Specific interventions required that could not be undertaken in a mainstream classroom. This might include direct, regular teaching of social behaviour.
13. Patterns of behaviour that would regularly disrupt a mainstream classroom and require the student to leave the room intermittently, such as distress or coping behaviours that disrupt teaching.

APPENDIX 2



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Disclaimer:

The maps showing normal areas of services maintained by Derbyshire County Council have been based on information provided by Derbyshire's Salford. The accuracy of such information is not guaranteed and may be used as a general guide only. They are not definitive maps of service normal areas and accuracy of this map provided as a guide to the service normal areas on 1st September 2010.